

**BOROUGH OF _____,
Dauphin County, Pennsylvania**

ORDINANCE

SIGNIFYING THE INTENTION AND DESIRE OF THE COUNCIL OF THIS BOROUGH TO ORGANIZE AN AUTHORITY FOR THE PURPOSE OF ADMINISTERING EMERGENCY MEDICAL SERVICES ON BEHALF OF THIS BOROUGH UNDER THE PENNSYLVANIA MUNICIPALITY AUTHORITIES ACT JOINTLY WITH CERTAIN MEMBER MUNICIPALITIES OF THE UPPER DAUPHIN COUNCIL OF GOVERNMENTS; DESIGNATING THE ENTIRETY OF THIS BOROUGH AS A SERVICE DISTRICT OF THE AUTHORITY; SETTING FORTH AND AUTHORIZING EXECUTION OF ARTICLES OF INCORPORATION; APPOINTING AND FIXING THE TERM OF THE FIRST MEMBERS OF THE BOARD APPOINTED BY THIS BOROUGH; AND TAKING ALL OTHER NECESSARY ACTION.

WHEREAS, the Borough of _____, in Dauphin County, Pennsylvania (this “Borough”) is a borough of the Commonwealth of Pennsylvania (the “Commonwealth”) and is governed by its Council; and

WHEREAS, pursuant to the Borough Code of the Commonwealth, 8 Pa.C.S §1202(56), this Borough is responsible for ensuring that emergency medical services are provided within this Borough by the means and to the extent determined by this Borough; and

WHEREAS, pursuant to the Municipality Authorities Act, 53 Pa.C.S. Ch. 56, as amended and supplemented (the “Act”), an authority may be created for the purpose of providing administrative services which improve the ability of the commercial establishments within a district to serve consumers; and

WHEREAS, this Borough desires to determine that delegating the administration of emergency medical services within this Borough to an authority will improve the ability of the commercial establishments within this Borough to serve consumers, among other benefits; and

WHEREAS, this Borough desires to designate the entirety of this Borough as a service district of the Authority (hereinafter defined); and

WHEREAS, the Council desires to signify its intention to jointly organize the Authority for the purpose of administering emergency medical services on behalf of this Borough, together with the Boroughs of Elizabethville, Gratz, Millersburg, and Pillow, and the Townships of Halifax, Jefferson, Mifflin, Reed, Upper Paxton, Wayne, and Williams, each in Dauphin County (collectively, the “Municipalities”).

WHEREAS, the Council of this Borough hereby enacts and ordains as follows:

SECTION 1. This Borough hereby determines that delegating the administration of emergency medical services within this Borough to the Authority will improve the ability of the commercial establishments within this Borough to serve consumers, among other benefits, by more equitably funding and delivering essential emergency medical services to all businesses and residents within this Borough.

SECTION 2. The Council signifies its intention and desire to jointly organize an authority for the purpose of administering emergency medical services on behalf of this Borough, together with the Municipalities, to be known as the “_____ Authority” under the Act (the “Authority”).

SECTION 3. This Borough hereby designates the entirety of this Borough as a service district of the Authority.

SECTION 4. The President or Vice President of the Council and the Secretary, respectively, of this Borough are authorized and directed to execute, on behalf of this Borough, Articles of Incorporation for such Authority as attached hereto as Exhibit “A” and made a part hereof.

SECTION 5. The President or Vice President of the Council and the Secretary, respectively, of this Borough are authorized and directed to cause notice of the substance of this Ordinance, including the substance of the foregoing Articles of Incorporation, and of the proposed filing of such Articles of Incorporation, to be published as required by the Act.

SECTION 6. The President or Vice President of the Council and the Secretary, respectively, of this Borough, are authorized and directed to file such Articles of Incorporation and the necessary proofs of publication with the Secretary of the Commonwealth of Pennsylvania and to do all other things necessary to effect the incorporation of such Authority, including payment of required filing fees.

SECTION 7. This Borough at all times shall have a minimum of one (1) appointee on the Board of the Authority for the term specified. Further description of Board governance and the role of an Executive Committee of the Board shall be as provided in the Articles of Incorporation.

SECTION 8. The following named person is appointed the first member of the Board of the Authority on behalf of this Borough, in accordance with the Articles of Incorporation, for the following initial term of office:

<u>Name</u>	<u>Address</u>	<u>Initial Term of Office</u>
_____	_____ _____	__ years

SECTION 9. All ordinances and parts of ordinances inconsistent herewith are repealed.

DULY ENACTED AND ORDAINED, by the Council of the Borough of _____,
in Dauphin County, Pennsylvania, this 16th day of June, 2026, in lawful session duly assembled.

BOROUGH OF _____,
Dauphin County, Pennsylvania

By: _____
(Vice) President of the Council

ATTEST:

Secretary

EXAMINED AND APPROVED, this ____ day of June, 2026.

By: _____
Mayor of the Borough of _____,
Dauphin County, Pennsylvania

EXHIBIT “A”

ARTICLES OF INCORPORATION

TO THE SECRETARY OF THE COMMONWEALTH OF PENNSYLVANIA:

In compliance with requirements of the Municipality Authorities Act, 53 Pa.C.S. Ch. 56, as amended and supplemented (the “Authorities Act”), and pursuant to ordinances duly enacted by the Boroughs of Elizabethville, Gratz, Millersburg, and Pillow, and the Townships of Halifax, Jefferson, Mifflin, Reed, Upper Paxton, Wayne, and Williams, each in Dauphin County (each, an “Incorporating Municipality,” and collectively, the “Incorporating Municipalities”), expressing the intention and desire of the Incorporating Municipalities to organize an Authority jointly under the Authorities Act, said municipalities certify:

1. Authority Name

The name of the Authority shall be the “_____”.

2. Formation and Purpose

The Authority is formed under the Municipality Authorities Act, 53 Pa.C.S. Ch. 56, as amended and supplemented, for the purpose of providing administrative services pursuant to Sections 5602 and 5607(g) of the Act, as a delegation of each of the Member Municipalities’ (hereinafter defined) statutory responsibility to ensure that emergency medical services are being provided within those municipalities.

3. Powers and Services

As more fully set forth below and in accordance with the Authorities Act, the Authority shall be permitted to administer emergency medical services, or contract with one or more third-party entities to provide the same, including all such services necessary to maintain licensure as an EMS agency through the Pennsylvania Department of Health, and any closely, reasonably related services thereto (the “Services”). The Authority may exercise all powers as described in Section 5607(d) of the Act necessary or convenient for the carrying out of its purpose.

4. Service Districts

Each of the Incorporating Municipalities, or any municipality that later joins the Authority (collectively, the “Member Municipalities”), shall designate all or a portion of such municipality as a district to be served by the Authority (each, a “Service District”).

5. Fee Services Hearing

Pursuant to the Authorities Act, in order to provide Services to property owners within a Service District that are paid directly to the Authority by property owners (“Fee Services”), the

Authority shall first provide written notice of the proposed Services to each property owner in a Service District at least 30 days prior to a properly advertised hearing (a “Fee Services Hearing”).

6. Owner Objection Process

Pursuant to the Authorities Act, Fee Services may not be provided to and charges (“Charges”) may not be assessed directly to property owners within a Service District if written objections representing the ownership of one-third of the benefited properties in the Service District, or property owners of the proposed district whose property valuation as assessed for taxable purposes amount to more than one-third of the total valuation of the Service District, are received by a Member Municipality within 45 days after a Fee Services Hearing (the “Objection Period”) is conducted where the plan of the Authority to impose Charges is presented (“Fee Services Plan”). The foregoing is hereinafter referred to as the “Owner Objection Process,” and owner objection to a Fee Services Plan is hereinafter referred to as “Owner Objection.”

7. Municipal Objection Process

Each Incorporating Municipality shall retain the right which exists under the Authorities Act to approve the initial Fee Services Plan. The Authority shall not be permitted to provide Fee Services or assess Charges in a Service District if within 45 days after the initial Fee Services Hearing is conducted, a majority vote of the governing body of an Incorporating Municipality disapproves of the initial Fee Services Plan as presented at the initial Fee Services Hearing, even if the delivery of Fee Services would effectively have been approved by property owners following the Owner Objection Process. The foregoing is hereinafter referred to as the “Municipal Objection Process,” and a municipal disapproval of a Fee Services Plan is hereinafter referred to as a “Municipal Objection.” Disapproval of the initial Fee Services Plan by either Owner Objection or Municipal Objection within an Incorporating Municipality’s Service District shall not preclude Fee Services being provided in the Service District of another Incorporating Municipality that has not received Owner Objection or Municipal Objection.

8. Municipal Withdrawal

If either Owner Objection or Municipal Objection occurs within a Service District, the Incorporating Municipality of such Service District shall be required to withdraw from the Authority (“Municipal Withdrawal”), with withdrawal to be initiated by resolution or ordinance of such Incorporating Municipality at its earliest regular or special meeting. Following receipt by the Authority of such adopted resolution or ordinance, the Authority shall move expeditiously to complete the withdrawal process pursuant to the Authorities Act. Such withdrawal would reduce the size of the Board of the Authority by one member.

9. Financial/Legal Obligations

The Authority shall not be permitted to incur any financial or legal obligation (an “Obligation”) prior to the later of concluding the Objection Period or Municipal Withdrawal following the initial Fee Services Hearing. Specifically excluded from the definition of “Obligation” herein is any agreement to provide legal, consulting, accounting, or billing services to or for the Authority. Further, no Member Municipality shall be permitted to withdraw from the

Authority after an Obligation has been incurred by the Authority unless the Authority and a Member Municipality desiring to withdraw reach agreement on such Member Municipality's satisfaction of its allocable portion of all outstanding Obligations of the Authority. The parameters for reaching such agreement, including the method for determining the allocation of outstanding Obligations of the Authority for which a Member Municipality desiring to withdraw is responsible, shall be more expressly provided in the Bylaws established by the Authority. In any event, the Authority shall not be required to consent to the withdrawal of a Member Municipality while any Obligations remain outstanding, a right reserved to the Authority under Section 5604(c) of the Authorities Act.

10. Contract Services for Non-Member Municipalities

Any municipality that is not a Member Municipality (a "Non-Member Municipality"), including any Incorporating Municipality that subsequently withdraws from the Authority, may receive Services from the Authority by contract ("Contract Services"), with compensation to the Authority paid by revenues generated by the Non-Member Municipality. So long as the cost of the Contract Services provided within a Non-Member Municipality are not billed to property owners by the Authority or by such Non-Member Municipality, the Authority shall not be required to conduct a hearing under Section 5607(d) of the Authorities Act or be subject to an Owner Objection Process.

11. Charges and CPI-U

By a simple majority vote of the Board of the Authority, the Authority shall be permitted to increase Charges in a given year by up to the effective Consumer Price Index for All Urban Consumers as published by the United States Bureau of Labor Statistics ("CPI-U") in the month prior to such rate increase, but in no event by more than 5.0% if CPI-U is greater than 5.0% at the time of the proposed increase in Charges (collectively, the "Index").

12. Increases Above CPI-U / Reduction in Services

Either of the following shall first require a two-thirds majority vote of the Board of the Authority to be approved, and if approved, shall require a new Fee Services Hearing (a "Subsequent Fee Services Hearing"): (a) proposed increase in Charges in any Service District that is above the Index, and (b) a material diminution in the quality or scope of Services then being received by property owners in any Service District. Further, the Owner Objection Process and the Municipal Objection Process (collectively, the "Objection Processes") as described in Sections 6 and 7 herein, respectively, shall apply to subsections (a) and (b) of this Section 12. Any Objection Processes applicable to a Subsequent Fee Services Hearing shall be limited to the proposed increase in Charges or diminution in Services presented at such Subsequent Fee Services Hearing, and not to the Fee Services and Charges in effect at the time of such Subsequent Fee Services Hearing. However, disapproval of a Subsequent Fee Services Plan by either Owner Objection or Municipal Objection within a Member Municipality's Service District shall preclude the proposed increase in Charges or diminution in Services going into effect for any Service District.

13. Adding New Member Municipalities

After the Authority has been incorporated, any municipality that desires to join the Authority shall adopt a resolution or ordinance pursuant to the Act. If such proposed joinder is approved by the Authority, the Authority shall then conduct a properly advertised Fee Services Hearing for the proposed Service District of the joining municipality, based on the Services then being provided within the Service Districts of Member Municipalities. If there is no Owner Objection, the Authority shall proceed to complete the joinder process for the joining municipality to become a Member Municipality. Such joinder would increase the size of the Board of the Authority by one member. There is no Municipal Objection Process for a joining municipality. Charges may not be assessed within such Service District until the joinder is complete with the joining municipality having representation on the Board of the Authority.

14. Amendments for Additional Services

In order to provide services in addition to the Services established herein, the Authority shall be required to amend these Articles of Incorporation pursuant to the Authorities Act.

15. Board Voting

Other than as provided in Section 12. above, actions taken by the Board of the Authority shall be approved by a simple majority vote, which shall be binding on all Service Districts, as applicable.

16. Rules, Regulations, and Procedures

All other rules, regulations, and procedures of the Authority, if not prescribed by the Act or these Articles of Incorporation shall be as established by the Authority pursuant to its Bylaws and any policies created thereby.

17. Board and Committee Compensation

Except as otherwise permitted by the Member Municipalities, no member of the Board or any committee of the Authority shall be compensated in any manner, as a member or as an officer of such Board or committee; provided, however, that a Board or committee member may be reimbursed for the actual out-of-pocket expenses for seminar fees, mileage, lodging, or meals when traveling on business of the Authority beyond 50 miles of the Member Municipality.

18. Other Existing Authorities

No other Authority has been organized, individually or jointly, under the current Authorities Act, or the Act of the General Assembly approved May 2, 1945, P.L. 382, as amended and supplemented, known as the "Municipality Authorities Act of 1945", or of the Act of the General Assembly approved June 28, 1935, P.L. 463, as amended and supplemented, and is in existence in or for the Incorporating Municipalities except the following:

a. Elizabeth Borough

“_____ Authority”

b. Gratz Borough

“_____ Authority”

c. Millersburg Borough

“_____ Authority”

d. Pillow Borough

“_____ Authority”

e. Halifax Township

“_____ Authority”

f. Jefferson Township

“_____ Authority”

g. Mifflin Township

“_____ Authority”

h. Reed Township

“_____ Authority”

i. Upper Paxton Township

“_____ Authority”

j. Wayne Township

“_____ Authority”

k. Williams Township

“_____ Authority”

19. Incorporating Municipalities

The incorporating municipalities of the Authority are the Boroughs of Elizabethville, Gratz, Millersburg, and Pillow, and the Townships of Halifax, Jefferson, Mifflin, Reed, Upper Paxton, Wayne, and Williams, each in Dauphin County, Pennsylvania.

20. Governing Body Members

The offices, names, and addresses of the members of each of the governing bodies of the Incorporating Municipalities are:

a. Elizabethville Borough (Council), all located at 68 S. Moore Street, PO Box 578, Elizabethville, PA 17023

<u>Office</u>	<u>Name</u>
President	Dennis Henninger
Vice-President	Tim Matter
Councilmember	Marie Herb
Councilmember	Peggy Kahler
Councilmember	Mike Leitzel
Councilmember	Valerie Miller (term ended 12/31/25)
Councilmember	Eric Stiely
Mayor	Christian Wright

b. Gratz Borough (Council), all located at 125 N. Center Street, PO Box 305, Gratz, PA 17030

<u>Office</u>	<u>Name</u>
President	William Reed
Vice-President	Jem Jeffries
Councilmember	Lori Williard
Councilmember	Coy Rickert
Councilmember	Nathan Steinbach
Mayor	Lynn Schadle

c. Millersburg Borough (Council), all located at 101 West Street, Millersburg, PA 17061

<u>Office</u>	<u>Name</u>
President	Brent E. Boyer
Vice-President	Adam G. Hoke
Councilmember	Colby T. Snyder
Councilmember	Skyler J. Hoffman
Councilmember	Alexis A. Campisi
Councilmember	Jessica M. Hoy
Councilmember	Debbie Hershey
Mayor	Alan D. Bowman

d. Pillow Borough (Council), all located at 129 N. Pine Street, PO Box 51, Pillow, PA 17080

<u>Office</u>	<u>Name</u>
Councilmember	Rickie Snody
Councilmember	Sarah Romberger
Councilmember	Jeremy Weaver
Mayor	Eric Hoffman

e. Halifax Township (Board of Supervisors), all located at 102 Fisher Street, Halifax, PA 17032

<u>Office</u>	<u>Name</u>
Chairman	Ken Bechtel
Vice Chairman	Brad Bruner
Member	Scott McBurney
Member	Randy Paul
Member	Steve Schreffler

f. Jefferson Township (Board of Supervisors), all located at 3155 Powells Valley Road, Halifax, PA 17032

<u>Office</u>	<u>Name</u>
Chairman	Alan Loesch
Vice Chairman	Dennis Morgan

g. Mifflin Township (Board of Supervisors), all located at 543 Municipal Road, Millersburg, PA 17061

<u>Office</u>	<u>Name</u>
Member	Jared Moore
Member	Jordan Shetterly
Member	John Shetterly

h. Reed Township (Board of Supervisors), all located at 179 Rupp Road, Halifax, PA 17032

<u>Office</u>	<u>Name</u>
Chairman	Keith Rainey
Vice Chairman	David Palmer

i. Upper Paxton Township (Board of Supervisors), all located at 506 Berrysburg Road, Millersburg, PA 17061

<u>Office</u>	<u>Name</u>
Chairman	Robert A. Stoner
Vice Chairman	Robert L. Coleman
Member	Richard L. Wiest

j. Wayne Township (Board of Supervisors), all located at 1652 Powell's Valley Road, Halifax, PA 17032

<u>Office</u>	<u>Name</u>
Chairman	James Shoop
Vice Chairman	Jay Romig
Member	Edward Baker

k. Williams Township (Board of Supervisors), all located at 1 Orange Street, PO Box 7, Williamstown, PA 17098

<u>Office</u>	<u>Name</u>
Chairman	Jack C. Shaeffer, Jr.
Vice Chairman	Thomas A. Shuttlesworth

21. Authority Board and Executive Committee (Composition and Governance)

The governing body of the Authority shall consist of a Board, the members of which shall be eleven (11) in number and each incorporating municipality shall be apportioned one (1) board member. The Board is charged with overseeing and directing the affairs of the Authority, and shall meet no less frequently than once per quarter each year the Authority remains in existence.

Toward the Board fulfilling its responsibilities, an Executive Committee of the Board is hereby created which shall be five (5) in number, and shall meet no less frequently than once per month. The Executive Committee shall consist of the following elected offices of the Board: President, Vice President, Secretary, Treasurer, and Assistant Secretary/Treasurer. The Executive Committee is charged with monitoring the operations of the Authority and facilitating day-to-day management of such operations, together with such powers and responsibilities as may be delegated by the Board to the Executive Committee.

All references to the "Board" in these Articles of Incorporation refer specifically to the Board of the Authority and not to the Executive Committee of the Board. The Board powers described in Sections 11, 12, and 13 of these Articles of Incorporation shall not be delegated to the Executive Committee and shall expressly be exercised by the Board.

22. Initial Board Members and Terms of Office

The names and initial terms of office of the first members of the Board of the Authority, all located initially at _____, _____, PA _____, each of whom is a taxpayer, maintains a business in, or is a citizen of the respective Incorporating Municipality, are as follows:

<u>Name</u>	<u>Appointee of</u>	<u>Term of Office*</u>
		1 year
		2 years
		3 years
		4 years

5 years
1 year
2 years

.....

* Although terms of office commence at the organizational first meeting of the Authority Board, each term listed shall expire at the stated number of years from the first Monday in January following the date the Articles of Incorporation are filed.

DRAFT

IN WITNESS WHEREOF, the Borough of _____, in Dauphin County, Pennsylvania, has caused these Articles of Incorporation to be executed by the President or Vice President of its Council, and attested by the Secretary of the Borough, and the seal of such Borough to be affixed hereunto, this ___ day of _____, 2026.

BOROUGH OF _____,
Dauphin County, Pennsylvania

By: _____
(Vice) President of the Council

ATTEST:

Secretary

IN WITNESS WHEREOF, the Township of _____, in Dauphin County, Pennsylvania, has caused these Articles of Incorporation to be executed by the Chairman or Vice Chairman of its Board of Supervisors, and attested by the Secretary of the Township, and the seal of such Township to be affixed hereunto, this ___ day of _____, 2026.

TOWNSHIP OF _____,
Dauphin County, Pennsylvania

By: _____
(Vice) Chairman of the
Board of Supervisors

ATTEST:

Secretary

DRAFT

CERTIFICATE

I, the undersigned, Secretary of the Borough of _____, in Dauphin County, Pennsylvania (the “Borough”), certify: that the foregoing is a true and correct copy of an Ordinance of the Borough, which duly was enacted by affirmative vote of a majority of all members of the Council at a meeting of the Council duly convened and held according to law on June 16, 2026, at which meeting a quorum was present; that said Ordinance duly has been recorded in the ordinance book of the Borough; that said Ordinance has been duly published as required by law; and that said Ordinance is in full force and effect, without amendment, alteration, or repeal, as of the date of this Certificate.

I further certify that the Council met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, as amended, by advertising said meeting, by posting prominently a notice of said meeting at the principal building of the Borough or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough, this 16th day of June, 2026.

Secretary

(SEAL)